

### Customer Letter of Authority (CLOA)

**N.B.** Kindly note that the LOA and PAC code cannot be more than 30 days old.

To: Losing Communications Provider Registered Address	From: Gaining Communications Provider Registered Address
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Customer Details:

<b>Company Name:</b> (as shown on the most recent telecommunications bill from the current Communications Provider)	
<b>Company's Registered Address:</b>	
<b>PAC Code</b> <b>PAC code cannot be more than 30 days old:</b>	

**N.B.** Please be informed that any existing credit that might allocated on the phone number **will not** carry over once the port in is finalized.

<b>Telephone Numbers to be ported:</b> (must be in service)	
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This is to notify you that I (representing the customer shown above) have decided to port the above \* Direct Dialling In (DDI) or \*VPN/Centrex geographic number(s) from you to the GCP (also shown above). The GCP is authorised to act on my behalf in this matter.

I recognise that it is my responsibility to arrange cessation of, or changes to, any other services currently provided by you if required.

Signed:

**Dated:**

**Printed Name:**