

## **PORTABILITY REQUEST**

### **Porting Guidance for Customer On how to fill ES Porting Letter of Authority (LOA)**

# Porting Services ES

## Process Description-

We have a copy of standard porting LOA for porting geographic numbers (GNP) as following for a walkthrough with details-

**Attention , English version is for guidance only! The mandatory document always has to be in the country language.**

## ES PORTABILITY REQUEST (LOA)

Details of the subscriber:

Name	To be completed			CIF	To be completed	
Address	To be completed					
Post code	To be completed	Location	To be completed	Province	To be completed	
Representative	To be completed					
E-mail*	To be completed			Contact number*	Telephone	To be completed

**\*These contacts will be used by WILDIX OÜ to communicate the assigned portability window. It is therefore essential that they are legible and correct (if the customer delegates the management of portability in a third party - for example, who has sold the service, the data of the latter must be recorded).**

**The customer name, address and CIF have to be Spanish .**

Donor operator:

To be completed
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\* Represents the current operator that the numbers are active with

Receiving operator:

WILDIX OÜ (always has to be WILDIX OÜ)

**Numbers affected: Customer to input all the numbers required to be ported and the type of numbers**

**EX:**

Initial number	Final number (if range)	Type of access (Mark only one option)			Main Number (YES/NO)	Associated numeration (if there is any) <sup>1</sup>
		Single	Multiple	Smart web		
923456789		x				
923456790	923456799		x			
923456800					YES(SI)	923456801, 923456803, 923456804

**Hours for the preferred change by the subscriber** (remember that during the 3 hours that the window lasts, your service can suffer cuts and not be operational):

<sup>1</sup> In case you do not want to carry all the associated numbering, the customer must break the skip group with his current operator.

# Porting Services ES

Day: Mon-Fri	of 20							
Window	x	8:00-11:00h		11:00-14:00		14:00-17:00		17:00-20:00 <sup>2</sup>

## \*Consent to not be modified in any way

### Application and consent:

I hereby notify WILDIX OÜ My desire to remove my donor operator and, by keeping my numbering, to register my services, as well as the request that they process my discharge before the Donor Operator, also requesting that all the numbering collected in paragraph "Affected numbering" of this document be carried from the Donor Operator to WILDIX OÜ

I also authorize that the necessary personal data included in this request may be transferred to the Operators involved in the Portability process, in accordance with the personal data protection clause of the Service Agreement signed with WILDIX OÜ and with the provisions of the General Data Protection Regulation, REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of April 27, 2016 regarding the protection of natural persons with regard to the processing of personal data and on the free movement of such data and Organic Law 3/2018 of 5 December on the Protection of Personal Data and guarantee of digital rights.

And, for the record, I signed the present form 3 times on \_\_\_\_\_ (insert date).

<b>By the client<sup>3</sup></b>	
<b>Signature and stamp</b> <b>(If a stamp is not available, sign the Identity Card (DNI - Spain only) and charge of the representative)</b> <b>*mandatory</b>	

### Tips to port your numbering without problem

- Fill out this form correctly and completely, and send us a recent bill from your current operator. If you have questions check with who has sold you the service.

**Note:** Please keep a copy of latest invoice handy while filling out the LOA with following inputs required

<sup>3</sup> A first copy for the Receiving Operator, a second copy for the Donor Operator, and a third copy for the user.

The person responsible for the company can understand the person responsible for the telecommunications services of the company, provided that such representation is accredited.

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<sup>2</sup> WILDIX OÜ recommends avoiding the window 17:00 to 20:00, especially Fridays or holiday eves in Madrid.

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